

# AGENDA

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**Meeting:** Officer Appointments Committee  
**Place:** Leader's Office, County Hall, Trowbridge  
**Date:** Tuesday 25 June 2019  
**Time:** 8.30 am

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Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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## Membership:

Cllr Baroness Scott of Bybrook	Cllr Ian Thorn
OBE	Cllr Philip Whitehead
Cllr John Thomson	
Cllr Laura Mayes	

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# PART I

## Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 5 - 6*)

To confirm the minutes of the meeting held on 9 April 2019. (copy attached).

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 18 June 2019** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Thursday 20 June 2019**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Appointment of Director Finance & Procurement**

A report will be circulated.

7 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

8 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 9 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

**PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**

9 **Appointment of Director Finance & Procurement**

Two confidential appendices will be circulated.

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2.

2.1.

2.2.

## **OFFICER APPOINTMENTS COMMITTEE**

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### **MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 9 APRIL 2019 AT LEADER'S OFFICE.**

#### **Present:**

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr Bridget Wayman, Cllr Jerry Wickham, Cllr Richard Clewer and Cllr Ian Thorn

#### **Also Present:**

Joanne Pitt, Alistair Cunningham OBE and Terence Herbert

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#### **1 Apologies**

There were no apologies for absence.

#### **2 Minutes of Previous Meeting**

##### **Resolved:**

**To confirm the minutes of the meetings held on 25 and 26 July 2018.**

#### **3 Declaration of Interests**

There were no declarations of interest.

#### **4 Chairman's Announcements**

There were no Chairman's Announcements.

#### **5 Public Participation**

There were no members of the public present.

#### **6 Urgent Items**

Item 8a was added as an urgent item, as detailed in the agenda.

#### **7 Exclusion of the Public**

##### **Resolved:**

That in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Items No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

8 **Appointments to Director Posts**

Terence Herbert, Executive Director, outlined changes proposed in the Senior Management Restructure for the Committee to consider.

**Resolved:**

**To approve appointments to the following posts, subject to confirmation from the Leader and Cabinet as required by the Officers Employment Procedure:**

- a. Director, Legal, Electoral & Registration Services (Monitoring Officer) – Ian Gibbons**
- b. Director, Housing & Commercial – Simon Hendey**
- c. Director, Corporate Services - Robin Townsend**
- d. Director, Public Health – Tracy Daskiewicz**
- e. Director, Highways and Environment – Parvis Khansari**

(Duration of meeting: 1.15pm - 1.30 pm)

The Officer who has produced these minutes is Libby Johnstone of Democratic Services, direct line 01225 713035, e-mail [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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